

Meigs Car Rider Guidelines

Our number one priority is the safety of your children. Please help us by observing and cooperating with the procedures which have been developed to ensure safety, and to maximize swift movement in the car line. Following the procedures also sends a positive message to your child that you support the school and its safety policies. Failure to adhere to our established procedures could result in revocation of enrollment.

General Guidelines

- Cars may **NOT** use the Ramsey Street entrance. There is no car parking or pickup in the bus loading area on Ramsey Street. Please do not stop your vehicle on Ramsey to allow your child to exit. This slows the traffic flow for Meigs families as well as the community.
- Students are not to be dropped off in front of the building. This is for buses only.
- All traffic must enter from 8th Street and exit from the access on 7th Street.
- When entering the rear drive from 8th Street, **there will be no left turns into the drive between 7:15am and 8:00am, and between 2:30pm and 3:30pm.**
- The rear drive is one way only. Do not enter the drive from 7th Street.
- All of the areas around the school are 15mph school zone areas. The side streets are designated as NO PARKING areas.

At Arrival

- All car riders must wait at the established pick up area at rear of the school lobby.
- **No students are to be dropped off before 7:30, unless they are enrolled in Fun Co., which opens at 6:30.** After 7:30 and until 7:45, students report to the gym.
- Please leave the right-hand lane open until 7:25 for staff members as well as cars dropping students off at Fun Co. Have all the possessions packed up as you enter the drive. If at all possible, children should have their possessions within easy access, not in the trunk of the car.
- Pull as far forward as possible and be sure the traffic is stopped before your child leaves your vehicle. Children should exit vehicles carefully and proceed to the entrance in the center of the building. Adults will be present to assist as needed.
- Only students arriving by MTA bus should be entering by the front of the building, unless escorted by a parent. All other students are to enter from the car line side.

At Dismissal

- Children are not permitted to cross 7th Street, 8th Street, or Ramsey Street. Drivers must come through the rear drive way to pick up children. If you wish to pick up your child in some way other than through the car line, you must come to the area where students are gathered for pick up and escort your child to the car. Please do not instruct your child to meet you on the corner, at the end of the building, or in the parking lot. They will not be allowed to do this.
- Pull as far forward in the designated lanes as possible.
- Remain with your car. Weather permitting, the children will stay seated until the car pool arrives or is called. Then they will be directed to their vehicles.
- Children must remain in the car while waiting for others in the car pool.
- Once all passengers are loaded, you will be signaled to leave by staff on duty. You may not drive away until the signal has been given. (*Remember: when children are moving, cars are not; and when cars are moving children are not!*)
- Cars in the left lane (closest to the building) must turn left on 7th Street and proceed to Main Street. Cars in the right lane must go straight out of the drive way and continue to 6th Street before turning left to Main Street.
- If your child is not ready to load into the car, pull into the west parking lot. You will need to come to the building to pick him or her up.
- **ALL CHILDREN MUST BE PICKED UP NO LATER THAN 3:30! Children who are still waiting for pick up after 3:30 will wait in the office and must be signed out by office staff.**

Please help us reinforce safety with children by encouraging your child to:

- Pay attention when waiting, watch for cars, load as soon as instructed, and be careful opening car doors and walking to vehicles.

Remember, we are here to keep your child safe. Your courtesy and cooperation are always expected and appreciated! If a parent does not observe the established car rider guidelines, then the parent assumes responsibility for the child's safety. Please do not ask your child to do something that the adults working to ensure his safety have told him not to do.