

MEIGS CAR RIDER GUIDELINES

“When children are moving, cars are not; when cars are moving, children are not!”

GENERAL PROCEDURES – During Arrival (7:15 am – 8:00 am) and Dismissal (2:30 pm – 3:30 pm)

- Cars may not double-park on Ramsey Street. Double-parked cars are subject to being ticketed.
- Please do not drop your child off (or pick your child up) on 7th Street, Ramsey Street, 8th Street, the front loop of the school, Main Street, etc. Drop-off / Pick-up is handled through the car line.
- If you park, we expect you to walk with your child to the cross walk in the middle of the car line (rear driveway) or to the front entrance of the building (Ramsey Street).
- There will be no left turns into the rear driveway (Howerton Street) during the hours mentioned above.
- All traffic must enter the rear driveway (Howerton Street) from 8th Street and exit on 7th Street.
 - Cars in the left lane (lane closest to the building) must turn left on 7th Street and proceed to Main Street.
 - Cars in the right lane must go straight out of the parking lot and continue to 6th Street before turning left to Main Street.

ARRIVAL

- Have all possessions packed up as you enter the parking lot. If at all possible, children should have their possessions within easy access.
- Pull as far forward in the line as possible. (The front car will stop at the white line by the portable.)
- Children should exit vehicles carefully and proceed to the entrance at the center of the building.
- Adults will be present to assist as needed.

AFTER 8 AM

- After 8 am, please drop off students in the bus lane at the front entrance (on Ramsey Street) of the building.
- After 8 am, all parents and visitors must use the front entry (on Ramsey Street) of the building.

DISMISSAL

- Students are not permitted to cross 7th Street, 8th Street or Ramsey Street to get to their ride. Drivers must come through the rear driveway to pick up children. If you wish to pick up your child in some way other than through the rear driveway, you must park in the west parking lot (or the Douglas Park parking lot) and walk to the area where students are gathered for pickup.
- Remain with your car. Weather permitting, the children will stay seated until the car pool arrives and is called. Students will then be directed to their vehicles. Carpools will be loaded by Car Tag Number (Ex: CP-12).
- Children must remain in the car while waiting for others in their car pool.
- Once all passengers are loaded, you will be signaled to leave by staff on duty. You may not drive away until the signal has been given.
- If your child is not ready to load into the car, pull into the west parking lot. You will need to walk to the building to pick him/her up.
- **ALL CHILDREN MUST BE PICKED UP NO LATER THAN 3:30 PM.**
 - Children who are still waiting for pick up after 3:30 pm must wait in the office. Parents must sign their children out in the office after this time.
 - After 3:30 pm, parents should park on the Ramsey Street side of the building and enter the school by the front entrance.
- **Please help us reinforce safety with the children by encouraging your child to:**
 - Pay attention when waiting, watch for cars, and load as soon as instructed.
 - Be careful opening car doors.
 - Walk, don't run, to your vehicle.

REMEMBER: We are here to keep your child safe. Your courtesy and cooperation are ALWAYS expected and appreciated! Please do not ask your child to do something that the adults working to ensure his safety have told him not to do.

WALKER PASS: If your child walks to/from school, he/she will need to have a Walker Pass. Please send that request to Mrs. Forrest by email (kathryn.forrest@mnps.org). We ask that parents reapply for walker passes each year because circumstances change from year to year.